



Department for Levelling Up,
Housing & Communities

**Department for Levelling Up,
Housing and Communities**

4th Floor, Fry Building
2 Marsham Street
London SW1P 4DF

www.gov.uk/dluhc

Adam Freeth
Chair Redditch Town Deal Board

Tel: 0303 444 0000

Kevin Dicks
Chief Executive, Redditch Borough Council

11 November 2021

Dear Mr Freeth & Mr Dicks,

Re: Redditch Town Deal Grant

Thank you for confirming the projects you wish to take forward as part of Redditch Town Deal.

Further to the Heads of Terms issued on 8 June 2021 and subject to completion of the conditions and satisfactory Summary Documents, Department for Levelling Up, Housing and Communities ('DLUHC') agrees to allocate funding up to **£15.6 million** across financial years 2021/22 to 2025/26. Please note that first payments for projects will be subject to DLUHC's review and approval of Summary Documents and monitoring & evaluation plan. Following that, payments in future years will only be made subject to satisfactory spend and progress against agreed project milestones, outputs and outcomes.

The indicative allocation for each year, based on the information you have provided to date, is set out in Annex A. The agreed funds will be issued annually as non-ringfenced grant payments under **Section 31 of the Local Government Act 2003**. It is for Section 151 officers to determine eligible project expenditure, but this must be within the total Town Deal award and must support the projects agreed by DLUHC.

DLUHC's requirements of the Town Deal Board and its accountable body:

- The accountable body must implement for each business case the project assurance process specified in the Heads of Terms. After that the accountable body must submit to DLUHC the [Summary Documents of the business cases](#). The accountable body need not submit Summary Documents for projects for which DLUHC has already requested a full business case. I encourage you to complete this process as quickly as possible, and my team stand by to support you.
- DLUHC should be **notified in writing of the dates when you expect to submit summary documents**, either through CLGU Leads or directly to the Towns Fund inbox. This will ensure that summary document review by DLUHC can take place in a timely way and funding can be released, subject

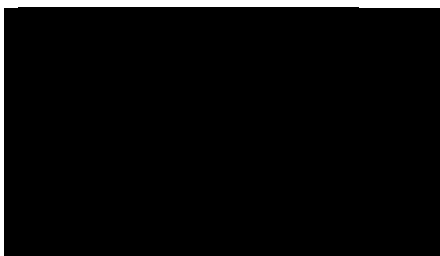
to the documents being approved. The Department should also be notified if these dates change at any point.

- Submit any planned changes to spend, outputs or outcomes, cost-benefit projection/value for money, or the monitoring and evaluation plan as a project adjustment request to the relevant Towns Fund lead. Note that if the proposal is to cancel or replace a given project, DLUHC cannot guarantee that equivalent funding will be assigned to alternative projects.
- Pay due regard to responsibilities under the accountable body's **Public Sector Equality Duty** as set out in **Section 149 of the Equality Act 2010** when apportioning Town Deals funding.
- Comply with DLUHC's mandatory **monitoring and evaluation** requirements, signing up to a monitoring and evaluation plan including relevant indicators and targets for these indicators, and reporting twice a year on inputs, activities and outputs. This includes collecting accurate data and using the agreed metrics and methods as set out in our [M&E guidance](#) shared in April 2021. DLUHC reserves the right to quality assure data and conduct site verifications. Subsequent grant payments will be made after the annual reporting cycle has concluded.
- Adhere to the [Towns Fund Communication and Branding Guidance](#) issued in May 2021.

I would encourage you to start preparing your summary documents as soon as possible, taking advantage of the support on offer from your named lead. The documents should be submitted by email to towns.fund@communities.gov.uk, **no later than 30 June 2022**.

I would like to thank you again and look forward to working with you to make your plans a reality.

Yours sincerely,



Beatrice Andrews

Deputy Director - Funding Delivery, Cities and Local Growth Unit

Department for Levelling Up, Housing and Communities

Enc. Annex A - Financial profiles

Annex A Financial profiles

Total budget	20/21(£)	21/22 (£)	22/23 (£)	23/24 (£)	24/25 (£)	25/26 (£)	Total (£)
	-	100,000	1,350,000	4,350,000	7,800,000	2,000,000	15,600,000

Project	Total (£)
Innovation Centre	8,000,000
Library	4,200,000
Public Realm	3,000,000
Programme Management	400,000
Total	15,600,000

RDEL/CDEL	20/21(£)	21/22 (£)	22/23 (£)	23/24 (£)	24/25 (£)	25/26 (£)	Total (£)
RDEL	-	100,000	100,000	100,000	100,000	-	400,000
CDEL	-	-	1,250,000	4,250,000	7,700,000	2,000,000	15,200,000